

**FINANCE AND LEGAL SERVICES**

My ref: 5/19/3022  
Please ask for: Mrs Susan Lovell  
Telephone: 01727 819254  
E-mail: pins.appeals@stalbans.gov.uk  
Date: 12<sup>th</sup> February 2021

Dear Sir/Madam,

**TOWN AND COUNTRY PLANNING ACT 1990****APPEAL BY: Stackbourne Limited****LAND AT: Smallford Works, Smallford Lane, Smallford, St Albans, Hertfordshire, AL4 0SA**

I write further to my letter dated 11<sup>th</sup> November 2020.

An Inspector has been appointed by the Secretary of State for the Department for Communities and Local Government under paragraph 1(i) of Schedule 6 to the Town and Country Planning Act 1990 and an Inquiry will now take place concerning the above mentioned appeal, which concerns: Outline application (all matters reserved) - Redevelopment of the site including demolition of existing buildings to provide up to 100 residential units on ref no: 5/2019/3022.

The Inquiry will be conducted by Planning Inspector Mr Richard Aston BSc (Hons), DipTP, MRTPI and will take place as a virtual event via Microsoft Teams or by phone.

The documents relating to this Inquiry can be viewed online at the following link:

<https://www.stalbans.gov.uk/smallford-works-inquiry>

The Inquiry will commence on Tuesday 16<sup>th</sup> March at 10am and is currently scheduled to run for 4 days, although this duration may be subject to change as the Inquiry proceeds. If you wish you may attend and, at the discretion of the Inspector, give your views.

In order to attend and/or speak at this Inquiry you will need to contact the Planning Inspectorate's Case Officer, Mr Kerr Brown, on [kerr.brown@planninginspectorate.gov.uk](mailto:kerr.brown@planninginspectorate.gov.uk) or call: 0303 444 5243 quoting reference **APP/B1930/W/20/3260479** as soon as possible to register and give your contact details so that you may be sent the necessary invitation to join the virtual event. Before you do this, please read the information given overleaf.



## **Inquiry Attendance Information**

Before deciding whether to take an active part in the Inquiry, you need to think carefully about the points you wish to make. All written submissions from application and appeal stage will be taken into account by the Inspector and re-stating the same points won't add any additional weight to them.

If you feel that taking part in the Inquiry is right for you in whatever capacity, you can participate in a number of ways:

To take part using video, participants will need to have access to Microsoft Teams (via an app or web browser). This link gives further information on how to use this. <https://support.office.com/en-us/teams>. Alternatively you can take part by telephone.

If you wish to just observe the event, you should make that clear in your response to the Case Officer.

If you wish to take an active part in the proceedings, please make clear in your response to the Case Officer whether you wish only to appear at the Inquiry and make a statement, or whether you would also wish to ask questions on particular topics.

If you want to take an active part but feel unable to for any reason, and/or the points you want to make are not covered in the evidence of others, consider whether someone else could raise them on your behalf

Registered participants in whatever capacity will receive individual joining instructions, providing details of any requirements, guidance and support whether joining by Teams or telephone.

When made, the decision in this Appeal will be published at:  
<https://acp.planninginspectorate.gov.uk/>

If you have any queries about any of the information in this letter please do not hesitate to contact me.

Yours faithfully,

**Susan Lovell**  
**Administrative Assistant**  
**Planning Appeals**